

Minutes Town of Alford Finance Committee- 4/21/23 - Approved

Called to order by Joan Rogers at 4:43 pm - April 21, 2023

Members in Attendance: Joan Rogers, Mort Josel, Carl Stewart, Tim Ortwein, Peter Schoeffer

Others in Attendance: Charlie Ketchen, Peggy Henden-Wilson

Agenda Items:

Review Roles of Finance Committee in Assessing Job Performance and Compensation

Descriptions of duties of Finance Committee presented from Mass Finance Committee Handbook and Mass General Laws by Rogers & Stewart respectively.

Discussion of appointed positions reporting to Select Board (which votes on appointments) and role of Finance Committee to recommend salary levels either specifically or generally.

In light of lack of Select Board quorum, which prevented any decision by Select Board, the Finance committee voted to request that Select Board members present leave the meeting

Motion: Rogers, Second: Stewart Vote: unanimously approved

Discussion continued about difficulty in assessing performance of Town Clerk without knowing all requirements of the position and hence difficulty in addressing request for salary increase larger than the 5% across the board that Committee already recommended.

Motion that Finance Committee recommend to the Select Board that, in light of Commonwealth of Mass changing requirements of Town Clerks, the Select Board consider increasing Alford's Town Clerk salary beyond the 5% that Finance Committee voted at meeting of 3/22/23.

Motion: Schoeffer, Second: Josel Vote: Approved by 4 / 1

Committee voted that 2 documents presented by labeled Exhibit A (List of Town Clerk salary levels for small towns) and Exhibit B (Work sheet breakdown of various salary levels)

Motion: Stewart, Second: Josel Vote: unanimously approved

Committee voted to establish a public comment portion of each meeting.

Motion: Stewart, Second: Rogers Vote: unanimously approved

Motion to Adjourn: Ortwein, Second: Josel Voted unanimously to approve

Meeting adjourned at 6:05 PM

Respectfully Submitted

Joan Rogers