

## Minutes Alford Select Board

December 12, 2022- approved 1-9-2023

Present: Select Board: Charles Ketchen, Peggy Rae Henden-Wilson, Peter Puciloski, Joan Rogers

Via Zoom:

Others: Marilyn Dempsey

Meeting called to order at 6:00 pm

Minutes of November 28, 2022 approved as written

BOH Update: Smith reported a follow up letter has been sent to 303 East Road with the language that there is no mechanism in place in Alford to permit "tiny/small homes" or mobile home dwellings. There will be a COVID vaccine clinic tomorrow at E.B. Dubois school target age is 5 to 12 but everyone is welcome to receive a vaccine.

Old Business: Parsonage- Ms. Dempsey attended the meeting to answer question regarding the preliminary design for the "Parsonage" interior renovation. Ketchen asked about putting solar panels on the roof. The question was asked about the Alford Historic District Commission approval of any plan. Puciloski stated they would only have to be consulted with any changes to the exterior of the building visible by the road. Henden-Wilson asked about the stability of the glassed in porch on the front of the building. Dempsey noted there would have to be changes made to the porch since the door has to be 3 feet wide to meet ADA code. A suggestion was made to use the Fire Proof room to be a standalone room with the Town Clerk occupying a separate office. Dempsey will make to changes on the plans as discussed in the meeting and report back to the Select Board.

Other Business: Joan Rogers updated the Select Board on the information session to be held on December 17 by the 8 Town RSDPB. She asked if the short CTVE video could be uploaded to the Town website and she will post on Alford Assist.

The Mass.gov is offering a Cyber Security Grant for employee training. Henden-Wilson and Roxanne Germain will proceed with the process.

Henden-Wilson would like to see if some of the ARPA funds could be used to upgrade the laptop used for Zoom. The current laptop is 7 plus years old since it was the former Town Clerk's and it still has confidential information on it.

Henden-Wilson continues to get public records request on a weekly basis

Meeting Adjourned at 6:44pm

Respectfully submitted

Roxanne Germain